



Youth Engagement Now | yen.transitionta.org

The Youth Engagement Team Code of Conduct Example Rubric

Purpose

(insert youth/group name) recognizes the power and value of the voice and ideas of young people. **Overarching Parent Organization or State Team name**, supports (insert youth team/group name) and helps us design projects, programs, and resources that are created for youth, by youth. **Overarching Parent Organization or State Team** staff work in partnership with the group to coordinate opportunities and training that support the interests and personal development of the (insert youth team/group name) members.

The (insert youth team/group name) serves as a youth and young adult-led leadership community. This community is composed of individuals with disabilities from ages 14 to 26.

Mission Statement

TBD by the specific youth team upon initial meetings

Goals of the Youth Team

TBD by the specific youth team upon initial meetings

Policies and Procedures

Given the diverse experiences and specific needs of the participants, both pre-existing and new members will be expected to follow the code of conduct as follows:

Attendance:

- Members will be expected to attend each meeting every other Tuesday at 6:30 pm.
- If you cannot attend due to health concerns, extenuating circumstances, unforeseen situations, schedule conflicts, etc., you are expected to communicate by email to (insert contact email).
- Members are expected to be respectful to **Overarching Parent Organization or State Team name** staff facilitators and peers. Profanity and vulgar language will not be tolerated. This is a community of individuals who navigate various life experiences with disability. Therefore, security is the highest priority.

Engagement

- The (insert youth team/group name) encompasses members with varying ethnicities, cultures, disabilities, socio-economic backgrounds, genders, religions, and life experiences.
- The (insert youth team/group name) meetings are conducted over Zoom. During meetings, you are expected to have your camera on. If you are not feeling well, or if you're attending while relaxing or lying down, your camera is scheduled to be off. You can still engage with your microphone on or in the chat. Keeping your camera off prevents distractions and inappropriate interactions between group members.
- The chat feature in Zoom is one of the ways members can respond and interact with the meeting topics and peers. Inappropriate language, suggestive responses, and disrespectful comments will not be tolerated.

Communication

- During meetings, members are expected to utilize the features of Zoom, such as the raise hand button, to provide courteous interaction. Talking over peers can distract fellow members from the subject and trigger circumstances related to one's physical and cognitive abilities.

Events

- **Overarching Parent Organization or State Team name** supports (insert youth team/group name). Members must maintain appropriate conduct at all times at events and meetings.

Failure to follow any of these rules will result in the following consequences:

- The first offense will result in immediate suspension from the current (insert youth team/group name) session for the rest of the evening.
- The second offense will result in suspension from the next 3 (insert youth team/group name) meetings, excluding you from receiving gift cards for each session. A follow-up meeting between a facilitator and the participant will be conducted before the end of the suspension period. This meeting will address repetitive infractions and strategies for moving forward with the intention of reconciliation.
- The third and final offense will result in removal from the (insert youth team/group name).

Name: _____

Signature: _____

Date: _____